

2017 Summer Associate Program

Are you seeking a job that will expose you to a variety of career options leading to endless opportunities? Get on the fast-track to a rewarding career before you're even done your university studies. The TMX Summer Associate Program is open to university students entering their final year of studies.

The Summer Associate program, starting May 2017, has been set up to create a talent pool of Associates who will be under consideration for acceptance into our 2-year Rotational Associate Program, upon graduation.

Key Accountabilities:

Students will be placed in one of the following business areas for the duration of the summer:

- **Enterprise Risk Management (ERM)** - contribute to the continuous improvement of the ERM program
- **Financial Risk (market, credit and liquidity risks)** - work with a team of analysts on special projects and in the monitoring and reporting of key risk indicators
- **Business Development** – business case analysis for new product and service ideas
- **Operations** - identify enhancements to existing services that will deliver customer value
- **Internal Audit** - work with the team to deliver on audit plans for financial and risk management
- **Finance** - development of the quarterly forecast, annual budget and strategy. Additionally, assist in month-end/quarter-end/year-end accounting and financial reporting
- **Product & Relationship Management** - experience the full life cycle of product delivery (from inception to market) and maintain relationships with external and internal business contacts
- **Information Technology**
 - project work on the delivery of new technology solutions
 - information security providing analysis and reporting of key performance and risk indicators
 - provide financial analysis, supporting contract negotiations in the procurement of technology solutions

Must Have Skills:

We are looking for the right mix of technical and behavioral competencies. While a strong understanding of the Canadian Capital Markets and strong analytical skills are important, it is equally critical to demonstrate exceptional interpersonal and collaborative skills, as well as an attitude to embrace and advocate change.

You will have clearly demonstrated these skills and capabilities through your university experiences, personal experiences, and extracurricular activities.

Requirements:

- Completed your 2nd year of an undergraduate degree in one of the following: Business/Commerce, Finance, Economics, Information Technology, Quantitative Analysis, Engineering, or Actuarial Science
- Completion and/or working towards the Canadian Securities Course (CSC) or progress in other Capital Markets-focused credentials (CFA, FRM, etc.)
- Excellent Google skills, particularly in Sheets, Docs and Slides
- Strong presentation skills, including excellent written and verbal communication skills

When applying for this position, please make sure you include:

1. **A cover letter:** tell us in a few words why you should join our team.
2. **Resume:** show us you have the experience and skills that will make you successful.
3. **Academic Transcript** (official transcript is not required). Show us you can thrive in a challenging academic environment.

Note:

* Application Deadline: January 27, 2017

* Interviews for our Summer Associate Program are expected to take place in February 2017 (dates to be announced).

*Summer Associates will work the summer of 2017 (May – August).

TMX is committed to creating and sustaining a collegial work environment in which all individuals are treated with dignity and respect and one which reflects the diversity of the community in which we operate. We provide accommodation for applicants and employees who require it.